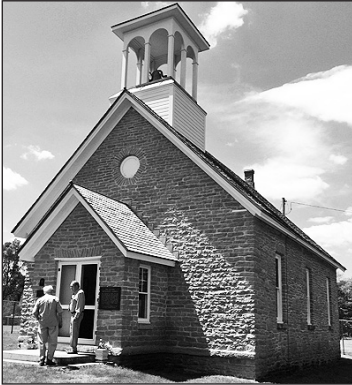




Le Sueur County Historical Society Facility Application and Rental Contract

OTTAWA STONE CHURCH

39024 Whittier St., Ottawa, Minnesota



Built in 1859, listed on the National Register of Historic Places in 1982. It is one of the three oldest German Methodist congregations in Minnesota. Owned by the LeSueur County Historical Society, the church has recently been renovated with a new roof and bell tower.

Address: 39024 Whittier St., Ottawa, MN 56058

Located five miles south of Le Sueur, Minn. on Le Sueur County Road 23.

The Le Sueur County Historical Society (LCHS) has available for rent the Ottawa stone church. The church is available to the general public for small private events and/or festivities. Any other proposed use of the facilities must be in writing to accompany the facility application and rental contract.

Due to the historical nature of the building, rental is at the option of the LCHS.

Rental applications must be made to the Le Sueur County Historical Society for review. Approval of all applications is at the sole discretion of the LCHS.

A damage, cleaning and key deposit of \$250 is required for all rentals. The renter is responsible for any and all damage to the facility occurring during the term of the rental by the renter or by guests. An additional deposit may be required depending on the nature of the proposed activity. At the option of the LCHS, renter may be required to obtain liability and casualty insurance naming the LCHS as a covered insured, insuring LCHS against loss or damage to person or property.

It is the responsibility of the renter to not allow any unlawful activity to take place in the church or on or about the grounds surrounding the church.

The renter is responsible for cleaning the facility and grounds after the event.

The deposit is fully refundable upon return of keys, as long as there is no damage or extra cleaning needed of the facilities and keys are returned within 24 hours after the event.

The renter is responsible for all damage and/or necessary cleaning greater than the deposit.

Keys not returned within 24 hours will have a \$10 per day late fee deducted from the deposit.

Questions? Contact the Le Sueur County Historical Society at (507) 267-4091



Le Sueur County
**HISTORICAL
SOCIETY**

www.LeSueurCountyHistory.org

Le Sueur County Historical Society Facility Application and Rental Contract

OTTAWA STONE CHURCH

39024 Whittier St., Ottawa, Minnesota

Name _____

Organization _____

Address _____

City _____ State _____ Zip _____

Phone _____ E-mail _____

Reservation purpose (wedding, graduation, birthday, etc.) _____

Date of Event _____ Time of Event _____ Estimated number of guests _____

Fee Schedule

All day – 8:00 AM to 10:30 PM = \$150

Cost _____ Deposit = \$250 Total Due _____

By signing below, the renter agrees they have read all rules and agree to abide by them.

Renter signature

Today's date

Cancellation Policy:

Cancellation 60 or more days in advance = 100% deposit will be returned.

Cancellation 30-59 days in advance = 75% of deposit will be returned.

Cancellation 14-29 days in advance = 50% of deposit will be returned.

Cancellation less than two weeks in advance will result in forfeiture of deposit.

Submit completed agreement and payment to:

Le Sueur County Historical Society

P.O. Box 123

Le Center, MN 56057

LCHS use only:

Application received on _____

Payment received on _____ Check # _____

Approved by _____



Le Sueur County
**HISTORICAL
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Le Sueur County Historical Society
Facility Application and Rental Contract
OTTAWA STONE CHURCH
39024 Whittier St., Ottawa, Minnesota

Facility use guidelines and rules

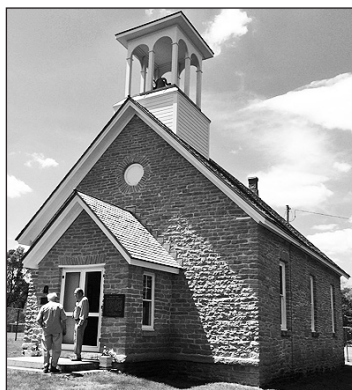
PLEASE NOTE: The Ottawa Stone Church does not have restroom facilities. Accommodating toilet needs will be the responsibility of the renter.

- Smoking is prohibited in all Le Sueur County Historical Society facilities.
- Alcoholic beverages are not permitted on Ottawa church grounds.
- No open fires, including candles, are allowed in the Ottawa Church or on the property. Chafing dishes will be allowed for serving purposes.
- The Ottawa stone church is a historical building to be treated with care and respect.
- No client, guest, or caterer may move exhibits, cases, artifacts or exhibit-related property.
- The exhibit cases and displays are not to be used as tables or to hold any event-related materials.

Setup and Cleanup

- Setup and cleanup time as well as user orientation must be included in the overall rental time unless prior arrangements have been made with LCHS in writing and signed by both renter and LCHS.
- All items belonging to the event/festivities organizer must be removed by the end of the rental time.
- All garbage, waste and refuse must be removed from the facility and property by the renter.

Revised April, 2024



The church is one of seven native limestone buildings left in the village and is listed with all seven others on the National Registry of Historic Places and are also on the list of Minnesota's Ten Most Endangered Properties.